

Agnes Davidson School Parent Fundraising Association (ADSPFA) Minutes
November 9, 2021

1. Welcome
 - a) Attendance: Kelly Sparks, Brie Schindel, Tiff Mills, Alison Alma-North, Carrie Boschman, Jen Scherer, Danielle Fletcher, Megan Cummins, Pam Decicco, Terra Leggat, Amanda Swagar
2. Approval of Agenda
 - a) Approved by Alison Alma-North, seconded by Tiff Mills
3. Approval of October 19, 2021 Minutes
 - a) Approved by Alison Alma-North, seconded by Tiff Mills
4. Reports
 - a) Treasurer's Report – Danielle (see attached)
5. Committees
 - a) Lunch on the Go (LOTG) - Tiff/Pam
 - i. Committee is meeting tomorrow to plan for the year
 - ii. Edo orders are over 200, so a good start!
 - b) Colibri Fundraiser – wrapped up, no report
 - c) Cuppers – Michelle
 - i. Successful call out for volunteers for cuppers
 - d) Dragon Days – Kelly
 - i. Dragon Days was very successful with a grand total of \$8646.25
 - e) Panago Pizza – Carrie
 - i. December 13th – 14th
 - ii. June 14th – 15th
 - iii. Panago gives us 15% from the school sales
 - iv. Promote it widely as it is not just for Agnes Davidson families, anyone who purchases will increase our fundraising
6. Old Business
 - a) Fundraiser authorization form – be sure to complete this for fundraising ventures.
7. New Business
 - a) Kindergarten Fundraiser – Growing Smiles Christmas Greenery – cut-off date November 15th
 - b) Other fundraising ideas:
 - i. Kernals popcorn on Fridays
 - ii. Bootsma bakery – texas-sized donuts \$5/donut, with some profit to school. This may violate the healthy schools initiative.
 - iii. Sunrise farms - pies

Next Meeting: December 14, 2021

Adjournment: 8:21

Consolidated Treasurer's Report
 Agnes Davidson School Parent Fundraising Association
 October 31, 2021

Income/Expenses

Last Budget Approved: Oct 2021/

Net Fundraising Activities	Prior Year	Budget	YTD	Variance	Notes
Dragon Days	6,311.00	5,000.00	8,646.25	3,646.25	includes expenses
Reusable Snack Bags (Collbr)	1,224.50	400.00		(400.00)	October
Turkey Bingo	6,279.96	-		-	Cancelled
Lunch On The Go	4,876.13	1,500.00		(1,500.00)	
Spell-a-thon	5,063.00	5,000.00		(5,000.00)	May
Aggie's Brew	1,712.50	1,500.00	412.55	(1,087.45)	Monthly starting Oct
Mabel's Labels	-	100.00		(100.00)	Annual
GST Rebate	-	-		-	GST Rebate
Panago Pizza Night	-	1,000.00		(1,000.00)	Possibly see about second year?
Other	-	-		-	
Interest	-	-		-	
Total Net Fundraising Activities	\$ 25,467.09	\$ 14,500.00	\$ 9,058.80	\$ (5,441.20)	See sub worksheet for details

Expenses	Prior Year	Budget	YTD	Variance	Notes
Council Liability Insurance		825.00	865.00		now suggested by SchoolChoice 12
Professional Fees	250.00	250.00			may later
Terry Fox fruit		200.00	239.72	39.72	September
Scientists in the Classroom	5,130.00	2,500.00		(2,500.00)	School paid and transfer
Christmas event	-	-		-	December
Pancake Breakfast/Carnival syrup	1,051.40	1,000.00		(1,000.00)	February
Science and Heritage Fair	-	-		-	March
Teacher Appreciation Week		400.00		(400.00)	
ASCA Conference	250.00	250.00		(250.00)	May
EAPS contribution	-	-		-	May
Year end event	-	1,000.00		(1,000.00)	
Spring Music Gala	-	-		-	April
Misc appreciation gifts	-	-		-	Annual
Overdrive App	-	600.00		(600.00)	One time
Plan International Canada		540.00		(540.00)	Usually paid by students but no order outside to Covid
Fundraising Incentives	-	-		-	Annual
General Admin and Office /quick book subscript	162.40	252.00	84.00	(168.00)	Carry over from 16/20 withdrawn Dec20
Bank fees/Bank Discrepancy	-	-		-	Annual
Community Space Project	-	-		-	Carry over from 16/20 included Aug 2020
Playground equipment		5,000.00			
Cultural / Science event	2,500.00	2,500.00		(2,500.00)	
Total Expenses	\$ 9,093.80	\$ 14,242.00	\$ 1,188.72	\$ (12,053.28)	

Cash/Commitments

Cash Balances	6/30/2021	10/31/2021	Notes
Parent Council Chequing Acct.	20,616.85	21,171.20	
Parent Council Savings Acct.	2,548.54	2,548.54	
School Held Funds - Projects*	100.00	100.00	
School Held Funds - Savings*	10,976.99		
Total Cash Balances	\$ 34,242.38	\$ 23,819.74	

* Funds held in trust, allocated at the discretion of the school, Transactions summary provided by School

Committed Funds	6/31/2021	Current	Notes
Cultural / Science Event Fund	12,168.78		
Kitchen Funds	1,805.88		
Fine Arts Funds	-	-	
Unallocated Funds	-	-	
Playground Funds	-	-	
Total Committed Funds	\$ 13,974.66	\$ -	

Current Surplus

Equity	\$ 23,819.74
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Expenses are items we choose to pay for if fundraising activities generate cash for us to pay for them.
 Funds are established when I for an event is specifically raised and then allocated for a specified purpose, usually a multi year activity